

DATA NEWSLETTER

NYS ID&R/MIS2000 Program

April 2017

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2017 Summer Services and OSY

- Every summer the NYS Migrant Education program has the goal to serve 100% of eligible migrant students. To help reach this goal, the ID&R/MIS2000 office, in consultation with Consortium, created an initiative in which recruiters will provide mini-lessons and other services to the OSY population (OS, D+, DO) at the moment of recruitment and identification.
- **How would this work?** *When possible*, the recruiter will teach one of three mini-lessons and provide educational materials to OSY after completing the COE. If the recruiter uses the ECOE system, the Data Specialist will receive the ECOE, the OSY Profile, and the type of services provided electronically. If the recruiter uses paper COE, they will also submit all of the other docs in paper form.
- **What role would the Data Specialists fulfill?** Data Specialists will review and approve the ECOE, OSY Profile and services. If recruiter uses ECOE, Data Specialists **DO NOT** need to enter the OSY Profile or supplemental services on MIS2000. The Profile and SP services will be automatically added to the most recent enrollment line after ECOE is approved. If recruiter uses paper COE, please follow current procedures including entering the OSY profile and services on the Student side.
- **How do we handle the Summer Intake/Summary form?** Data Specialists still need to print the Summer Intake/Summary form as usual and distribute them to tutors. When you print this form, the services provided by the recruiter will display under new Supplemental services which will not overlap with METS services. *If you wish, you can change the enrollment type from “Z” to “S” after checking that the recruiter also provided services to the student.*

IMPORTANT: Always talk to your Director about what would work best for your METS when adapting to new procedures.



Friendly Reminder:

- **Data Reconciliation form for SY2016-17 Initial Level 2 report is due to ID&R Office by 4/14/17**
- Any missing student data including: NYSSID, facility name, DOB, etc. must be entered on MIS2000 by 4/28/17
- Esperanza Student Report forms (PK-2, HS students) are due 5/1/17 to Lisa Rivera
- EasyCBM Winter Assessment windows opens 05/01/17 to 06/16/17
- School district correspondence to Superintendent and District Data Coordinator is due 5/26/17
- Data Reconciliation Form (persistent discrepancies highlighted in blue) is due to ID&R/MIS2000 Director by 5/31/17
- Any missing student data on MIS2000 and present on the Level 2 Data Report should be entered on MIS2000 by 5/31/17



R Enrollments

Definition: This is a residency only enrollment. A dropdown box appears and you must select an explanation as to why your METS did not serve this student. If you enter "R" on the Enrollment Type field you need to select one of the following choices:

1. Identified after enrollment period
 2. In Other Programs
 3. Incarceration/Institutionalized
 4. Refusal
 5. Unable to locate/gone/less than 3 years old
- ⇒ If the tutor chooses options 2 or 4 on the Student form, the tutor still needs to give the METS a Needs Assessment Date since it is expected that a home visit and/or dialogued took place between the tutor and the student/family.
- ⇒ Likewise, your Director might want to chat with the tutor and check if student should be marked as Level 0 or Level 1.
- ⇒ Remember: Level 0 is only used for students that did not have any contact with migrant staff.

Summer Enrollment Dates and Lines

For **Summer 2017**, we are going to have **two different enrollment dates** for the start date of the summer period:

- **FOR OSY (OS, D+, DO) and PK students:** The Last Day of Academic Period will be **05/14/17**. The First Day of Summer Period will be **05/15/17**.
- **For In School students:** The Last Day of Academic Period will be **06/22/17**. The First Day of Summer Period will be **06/23/17**.
- This means that on 05/15, DSs will give a new enrollment line for OS/PK students that are not departed and still eligible as of 05/15/17
- Example: a new OS student is identified on 5/25/17 with QAD & ResDate of 05/20/17. The enrollment line will be 05/20/17, DS will print the Summer Intake/Summary form and will choose enrollment type "S" if services are provided.
- The End Date of Summer will be **08/31/17** for all Grades (In School, PK, OS)
- We will further discuss this during our **upcoming zoom mtg on April 25th**