

# DATA NEWSLETTER

NYS ID&R/MIS2000 Program

December 2017

## In this newsletter:

- Enrollment Lines & CSPR
- Credit Deficient



Dear Santa:  
All DSs should  
be on the Nice  
list, they are  
the BEST!

## Enrollment Lines & CSPR

Before you go celebrate and enjoy your well deserved break make sure you:

- Remove all “Z”s enrollments and change them to A, R, or S
  - If student is marked A or S, please make sure you have supplemental services for that student. You can run the Missing SP Codes report as a quick check of your data
  - If Recruiter was able to provide summer initial services but your METS did not, marked the student as “S”
  - Check that you properly marked all DO students for academic period 16/17 as Still in School=DO, Grade=the date in which they were enrolled when they dropped out
  - Also, make sure HS/HSE graduates have Term Date=Graduation Date and Term Type as G or H
- Only In School and DO students can be PFS. OS, D+ and PK students cannot be PFS
  - All students should have a withdrawal date, enrollment type, and Grade
  - We do not promote grade until the following performance period (9/1/17-08/31/18). Make sure you have the same grade for Academic and Summer enrollments. **THE EXCEPTION:** P3 students that turned 3 before or during summer, can be changed to Grade=P3 for the summer enrollment line.
  - In School students should be enrolled in a facility (the name of the school they attended on 2016/17), not the central school district
  - Check and check again those tricky summer enrollment lines.
  - For students that arrived before 9/1/17 keep adding school history lines between 9/1/16-08/31/17 until we send you a notification to stop.

# Friendly Reminders:

- State Assessments (3-8 & regents) entered in MIS2000 by 12/8/17
- All forms related to SDP including Intake forms (from Sep to Nov) entered in MIS2000 by 12/15/17
- Credit accrual list for SY16-17 sent to Directors for revisions by 12/22/17
- On 12/27/17 ID&R will send CSPR reports for corrections to DSs
- 12/29/17 is the last day to complete SY17-18 Data Security & MSIX Training with METS Staff. Keep the Sign-In sheet and agenda for your records
- CSPR corrections should be entered on MIS2000 by 01/12/18
- ECA Pre (and possible Post) Test entered on MIS2000 by 01/26/18
- All 17/18 Summary forms data (Sep-Dec) should be entered on MIS2000 by 01/26/18

## Credit Deficient

- This very important MIS2000 field should be marked for a Student in Grade 9-12 Grade who is lacking the sufficient appropriate/required credit or failed a required course needed to graduate.
- On August 2017, the way we calculate credit deficient has changed. Starting Academic Year 2017, students should have:
  - \* 5.5 credits at the end of 9th grade
  - \* 11 credits at the end of 10th grade
  - \* 16.5 credits at the end of 11th grade
  - \* 22 credits to graduate
- Please take a moment to check that the information provided by your tutors is accurate. This is important since this field is part of our Priority for Service Process.
- If you have a question or concern, consult with your Director.
- Follow this link if you would like more information:  
<http://www.p12.nysed.gov/ciai/gradreq/intro.html>

