

DATA NEWSLETTER

NYS ID&R/MIS2000 Program

March 2017

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Process of Handling Level 2 Data:

- Recently, ID&R distributed the initial Level 2 Data Report to METS Directors. This report created by the Information Reporting Services (IRS) contains K-12, and possibly P3-P5, students that have been flagged as migrant by school districts across NYS between 07/01/16-06/30/17. Please refer to the doc **“Directions for Handling Flash drive Data Reconciliation”** for descriptions of the tabs.
- Please import into MIS2000 all students’ NYSSIDs included on the tab **“IDs to enter of MIS”**. You can also use the information on the tab labeled **“L2 Data”** to check if you have on MIS the proper school building (facility) names, DOB, spelling of names or Grade.
- Also, help your Director review all students on the tabs **“Under Reported”** and **“Over Reported”**. Since the Level 2 report shows students that were enrolled and/or receiving district services and were flagged as migrant eligible between 7/1/16 to mid-February, it will not be a perfect match with current MIS2000 information. However, it will give you a base to start contacting school districts and help correct any discrepancies.
- Document all phone calls, emails, etc to school districts in order to fix any issues on the **Data Reconciliation Form (DRF)**.
- **IMPORTANT:** when done completing the DRF and importing the data on MIS2000, please erase the Level 2 report from flash drive.
- **Directors:** The **due date** to send the DRF to ID&R is **4/14/17**. Remember to pw protect doc if PII is included.
- **Data Specialists:** The **due date** to have the NYSSIDs added to MIS2000 is **4/28/17**.



Friendly Reminder:

- 3/3/17 is the last day to enter on MIS any EasyCBM ELA Reading Comprehension raw scores for students tested during the Winter Testing Window
- Applications for migrant scholarships are due 4/1/17
- Data Reconciliation form for SY2016-17 Initial Level 2 report is due to ID&R Office by 4/14/17
- Any missing student data including: NYSSID, facility name, DOB, etc. must be entered on MIS2000 by 4/28/17

MSIX Action Codes

- Recently, we added three new fields on the Student side/School History tab on MIS2000 that will help us track MSIX usage by Data Specialists.
- **MSIX Searched:** Every time you received a new COE, search for the student(s) on MSIX. After doing so, please click on the MSIX Search box.
- **MSIX Arrival Notification:** Click on this field after you send a move notice via MSIX for a new student in your area which was previously enrolled in a different state
- **MSIX Departure Notification:** Click here after you have send to another state the departure notification via MSIX about a student moving from you area to theirs
- **IMPORTANT:** While these processes are not new for Data Specialists, we hope these fields will provide evidence of MSIX usage throughout NYS.

Dep Date	Address	City
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> MSIX Searched	<input type="checkbox"/> MSIX Arrival Notification	<input type="checkbox"/> MSIX Departure Notification

New MSIX Fields

As of September 1, 2016 we started the discussion of the following MSIX Data fields: *Out of State Transcript, Residency Verification Date, Graduation/HSE Date, Graduation/HSE Indicator, Algebra 1 or Equivalent Indicator.*

However, we recently made some changes on the MIS2000 Student side to ensure the proper communication of these fields with MSIX. All the changes are discussed on the **DS Fast Facts for SDP**. The two major changes are:

1. *Algebra 1 or Equivalent Indicator* was moved from the Student Side Needs Assessment tab to the Student Data Panel
2. We also added the *Graduation/HSE Date* and *Graduation HSE Indicator* to the Student Data Panel. **HOWEVER**, we did not change the process of recording students graduating from High School or HSE.

Termination	Term Date	Created: 2/27/2017 6:36:32 PM
HSED	3/7/2017	Modified: 3/7/2017 2:11:06 PM
Designated Graduation School	Graduation/HSE Date/Indicator	Alg 1 Ind.
<input type="text"/>	<input type="text" value="3/7/2017"/> <input type="text" value="HSE"/>	<input type="text"/>

